

Computer Class Policy

Participants who register for computer classes **must** comply with the following policies.

- Students need to arrive 15 minutes early and be prepared for class.
- Students must call JFVS if you are going to be absent or late for any reason.
- Students **WILL NOT** be allowed to enter the computer lab once class has begun.
- Students that **miss 2 class sessions** will have to repeat the class before they are allowed to register for the next level of classes.
- Students must complete homework assignments prior to the next class either at home or during open lab time at JFVS. Open Lab times are posted in the computer lab at JFVS.
- Classes will not be held if there are less than 3 participants registered.
- Failure to comply with these computer class policies will result in participants not being able to register for future classes.

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I have read the above policy and understand that as a participant in computer classes at JFVS it is my responsibility to comply with these rules and regulations.

Print Name

Signature Date